

Annual Report of the Governing Body to Parents 2012/2013





Ysgol Sant Curig, College Road, Barry,
Vale of Glamorgan. CF62 8HQ
Phone: 01446 744222 • Fax: 01446 421211



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YsantCurig@valeofglamorgan.gov.uk
www.ysgolgymraegsantcurig.com

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Dear Parent

In accordance with the Education Act (No 2 1986) we as Governing Body are required to present yearly a report to parents, which outlines our work and activities. It is no longer statutory to hold an open meeting to discuss this report but if you wish to discuss any aspects of this report, please contact the school office to arrange an appointment.



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Chair's Report

Dear Parents

The Governors' report to the parents is a legal requirement in which the governing body provides you with statistical information relating to the last academic year.

This report contains a lot of statistical information about the school but that is not the full story.

We are rightly pleased with our results in KS1 and KS2 which show the progress of those pupils in years 2 and 6 and also the progress being achieved in all other years, where our tracking systems are working effectively.

I look back at my time in Primary school and cannot help feeling envious of the opportunities that our children have. The range of activities that they experience is truly impressive.

These opportunities are only available due to the consistent hard work of all the school's staff and I would like to publically thank them for all they do for our children, frequently going the extra mile!

Andrew Humphreys

Chairman

Progress and latest developments of the School Development Plan

- The use of 'Big Writing' and 'Geirio Gwych' was developed further across the school.
- As a result a significant improvement was seen in our end of year results with a 100% of our pupils attaining expected level or above in both English and Welsh writing. This was an improvement of 19% in Welsh writing and 14% in English writing.
- Reading standards have risen again this year. A 100% of our pupils attained the expected level or above in both English and Welsh reading. An improvement of 16% in Welsh reading and 14% in English reading.
- Our aim to improve the standards of Numeracy and especially mental mathematics has been successful and shall continue again this academic year.
- We have been working hard to ensure pupils have opportunities to further develop their literacy and numeracy skills across the Curriculum. This will continue through 2012/2013.
- Provision for our more Able and Talented pupils has been developed this year and will continue next year.
- Phonic spelling schemes were introduced in both languages and an improvement was seen in our spelling standards. "Tric a Chlic" scheme was purchased to support Phonic development through the medium of Welsh.
- Values education was further developed to support our pupils' personal and social education.
- A number of Support Assistants have been trained in using the ELSA scheme to support emotional literacy.
- NBAR pupil assessment was used for all pupils years 2-6 in order to target those pupils who would benefit from ELSA support.
- INSET sessions were held to improve consistency in teacher assessment across both Key Stages.
- INCERTS - pupil progress tracking system has been fully implemented and we are now tracking core subject progress for all pupils. We have further developed our use of the programme and can now track the progress of pupils who receive additional support and / or free school meals.
- Our scheme to promote the use of oral Welsh across the school continues to be successful and we have seen a vast improvement in the number of pupils using Welsh outside the classroom.
- Partnerships have been formed with schools in Germany, Sweden, Hungary, Greece and Turkey. Several members of staff have visited schools in Turkey, Greece and Sweden and the partnership is going from strength to strength.

Events and Achievements

- It has been an exceptional year for our Book Quiz Team yet again. They have won the National Welsh book competition for the third year in succession for their presentation of "Ganhrig Bwt y Wrach". We are extremely proud of their achievement.
- Many of our Teachers and Support Assistants have been travelling Europe visiting our Comenius partner schools. We have been working for two years with schools from Greece, Turkey, Hungary, Sweden and Germany.
- Children were entertained in an assembly by musicians from Brittany during the Celtic Festival.
- We have been working hard this year to gain the Vale of Glamorgan's Healthy Schools Quality Mark award. The school gained stage 5 during 2012/2013.
- Year 6 pupils went to Llangrannog for a week's residential course and Year 5 pupils went to Abernant.
- Pupils re-cycled Christmas cards again this year.
- School took part in a "Decorate a Wheelbarrow" competition in the Cardiff Flower Show.
- Walk to school week was held during the year.
- Year 6 pupils received cycling proficiency training.
- Year 6 were fortunate to be able to use the Welsh National Swimming Pool for this year's swimming lessons. During their course of lessons they had the honour of meeting Ellie Symmonds and spending some time in her company.
- Year 6 business week proved to be a success once again. Pupils raised £370 which was used to fund their end of year visit to Cardiff Bay.
- Year 5 and 6 pupils visited Cheltenham to see a performance of "Goodnight Mr Tom". They were fortunate to be able to share some time with the actors after the show.
- Year 4 visited Caerleon and Bath to further their knowledge of life in Roman times.
- Our Reception pupils had an exciting presentation from the Police, Fire Service, Lifeboat and Ambulance Service which was held at Barry Fire Station.
- Year 2 celebrated the end of the year with a happy day in Porthkerry Park.
- At the end of term our Nursery class spent the day in the sun on the beach in Barry Island.
- All Foundation classes had the opportunity to see a welsh production of Igam Ogam in the Memorial Hall.
- Year 1 visited Llancaiach Fawr.
- Sam Belby, Reception class pupil won 1st place in a "Design to Smile" competition.
- Reception pupils welcomed the Vale's Recycling Department to school and learned about the importance of re-cycling.

Priorities for 2012/2013 were...

- Further embed Big Writing / 'Geiriau Gwych' across the Curriculum.
- Raise standards in Mathematics.
- Pupil behavior.
- Further develop our use of INCERTS to track pupil progress.
- Improve our provision for our more Able and Talented pupils.
- Further improve teaching areas in the Foundation Phase.



Governing Body

The Governing Body is responsible for the effective management of the school. A Governor's term of office is normally 4 years and the full Governing Body is constituted as shown below. A series of meetings were held during the year with the Governing Body meeting its statutory obligations. Governors undertook a range of training and development activities including financial management, health and safety, energy efficiency, anti-bullying guidance, performance management, managing exclusions as well as attending the Annual Governor Conference. More information on the role of the Governing Body, training and development undertaken, and minutes of the meetings are available from the Governors' Clerk.

In the meetings, various matters were discussed including school activities, school budget, school aims and objectives, Head Teacher's reports and plans to develop the Foundation Phase and the new Skills Framework at KS2. The school prospectus was re-written and will be published shortly. Progress on the School Development Plan was regularly reviewed with an update provided at each meeting. Governors have visited the school on various occasions, both formally and informally to meet staff.

Governing Body and School Staff 2012/2013

Governors Roles	Name	Members of Staff 2012/2013			
Chair	Mr A Humphreys	Head Teacher	Mrs S Owen	Learning Support Staff	Mrs J Buckland
Vice Chair	Mrs B Owen	Deputy Head	Mr R Jones		Mrs E Parry
Headteacher	Mrs S Owen	Teachers	Miss H Gruffudd Miss N Davies Mr A Williams Mr M McAvoy Miss C Lewis Mrs L Weighell Miss E Connor Miss A Withey Mrs E Morrison Mrs M Cross / Miss N Humphreys / Miss C Hickin Mrs D Jones / Mrs L Delve Miss E Miles Miss C Turley Miss N Thomas Miss S Jones Miss H Saar Mrs R Lloyd		Miss C Jones
Parent Governors	Mrs S Neale Mrs N Branson Mr M Hayward Dr M Jones Mr J Edwards Mrs C Coombes				Miss S Jones
				Mrs M Jones	
				Mrs M Isaac	
				Miss H Sparkes	
				Mrs R Lee	
Local Education Authority Representatives	Mr A Humphreys Mr D Horgan Mrs J Owen Dr S Rh Williams Mrs M Thomas			Mrs H Ruck	
				Mrs J Bowen	
				Mrs C Willicombe	
				Mrs M Incledon	
				Mrs S Humphreys	
Staff Representatives	Mr R Jones Mr A Williams Mrs C Jones			Miss L Richards	
				Miss J Martin	
				Mrs S Jenkins	
Community Members	Mrs A Jones Mrs B Owen	Miss Rh Carter			
		Miss K Press			
Clerk to the Governors	Mrs N Hallett	Administrative Assistants	Mrs N Hallett Miss C Paget	Pupil Support Staff	Mrs M Williams
Director of Education	Mrs J Hill				Caretaker
Head of Schools	Mrs L Jones	Midday Supervisors	Mrs C Mason Mrs H Ball Ms K Rosser Mrs W Ashdown Mrs B Black	Music Teachers	
MAR	Miss C Curtis				
					Mr O Dalton
					Mrs S Jones
					Mrs Chris Jones
					Mr S Napper
					Mr G Payne
					Mrs E Henry
					Mrs C Wood
					Mrs J Preece

Events and Achievements

As usual many activities have taken place this year including School Clubs (Urdd, Cooking, Gardening, Rugby, Cross Country, Football, Gymnastics, Netball, Art, Computers, Reading, Dancing, Action Song, Ball Skills and Language), Harvest festivals, Christmas, Easter, Good Will Day assemblies and the Urdd Eisteddfod. The school achieved many successes, including pupils reaching the local and County Eisteddfod. Walk to school week was held during the year, and all pupils were encouraged to take part. Older pupils took part in a Road Safety workshop and some gained further training as Junior Road Safety Officers.



Sports

We took part in many sporting events last year and the children did very well. Events included;

- Urdd Rugby competition.
- Urdd cricket competition.
- Urdd swimming competition.
- Urdd football competition.
- Girl's football competition.
- Cardiff and Vale Tumble and Vault competition – First place.
- Fourth place for the girls Gymnastics team in the Cardiff and Vale Tumble and Vault competition.
- Three of our boys were members of the Vales' Tumble and Vault team who went on to win the Welsh Tumble and Vault competition.
- Year 6 received cycling and swimming lessons.
- Nursery, Reception, Years 1 and 2 Sports day on the school ground.
- One of our year 6 boys was chosen to play for the Vale of Glamorgan Rugby team.
- Junior Department Sports day at the Sports campus of the Metropolitan University Cardiff.

Active Mark

We are very proud to have gained the Sports Council Active Mark for the second year in succession. This is awarded for excellent physical education provision. External assessors commended the school and noted areas of excellent provision. This is a huge achievement for the school.

The following charities were supported

Comic relief, Children in Need, Marie Curie, Poppy Appeal, Vale Food Bank and Velindre Hospital.





Curriculum, Recording and Assessment

The main language of the school is Welsh. We expect the children to communicate in Welsh at all times apart from during English lessons. All lessons are taught through the medium of Welsh and co-ordinators are responsible for different aspects of the curriculum i.e. Mathematics, Science, History, Geography, Art and Crafts, P.E., Music, Technology, I.T. and R.E. English is introduced as a subject at Year 3. Various themes are studied from Reception to Year 6 ensuring all aspects of the curriculum are taught. Sex Education is taught as part of the National Curriculum. We also utilise teaching material from the Health Education Council, for the older children. Unless we are otherwise informed by parents Religious Education is taught in a non-denominational way with every child attending a morning service. As part of the curriculum, other religions are studied.

Work is regularly assessed and discussed by the staff. We organise open evenings three times a year during the Autumn, Spring and Summer term for parents to discuss their child's work. The staff are available on other occasions to meet with parents should the need arise.



Healthy Eating

Pupils are encouraged on every occasion. We are a member of the Vale of Glamorgan Healthy Schools Network and received recognition for reaching stage 5 of the scheme. We are currently in the process of applying for the Healthy Schools Quality Mark. Pupils are encouraged to drink water during lesson time to avoid dehydration. Our Foundation Phase pupils are given the opportunity to purchase fruit on a daily basis and are also given a free drink of milk. We do not allow pupils to bring in unhealthy food such as crisps, chocolate, fizzy drinks etc.



School Session times

Morning	9.15am	-11.45pm (Nursery)
	9.00am	-12.00pm (Infants)
	9.00am	-12.30pm (Juniors)
Afternoon	12.45pm	-3.15pm (Nursery)
	1.20pm	-3.20pm (Infants/Juniors)

Class Organisation 2012/2013

Nursery	Mrs M Cross / Miss N Humphreys Miss C Hickin
Reception	Miss H Saar Mrs D Jones / Mrs L Delve
Year 1	Mrs E Morrison / Miss H Saar Miss C Turley
Year 2	Miss A Withey / Miss N Thomas
Year 3	Miss S Jones / Mr A Williams
Year 4	Miss H Gruffudd Mr Rh Jones / Miss E Miles
Year 5	Miss E Connor
Year 5/6	Miss N Davies
Year 6	Mr M McAvoy

Policies

The following policies were adopted during 2012/2013;

- Social Networking
- Complaints Procedure
- Environment
- Performance Management
- Fair Trade
- Physical Intervention
- Time Out / Withdrawal Room
- Safer Recruitment
- Child Protection
- Anti-Bullying
- Equality Scheme
- Partnership Agreement

Priorities for 2013/2014

1. **Literacy across the Curriculum**
2. **Numeracy across the Curriculum**
3. **Wellbeing – NBAR – Attendance.**

Sub Priorities

- Develop the use of Tric a Chlic in all Foundation
- Continue to develop the use of INCERTS to track pupil progress with particular focus on tracking the progress of pupils who receive additional support, who receive free school meals, have additional medical needs and those with low attendance.
- Improve teaching environment at Foundation Phase.

End of year results



	Target	School	Wales
FOUNDATION PHASE			
Personal and Social Development	90%	96%	93%
Language, Literacy and Communication Skills	87%	93%	87%
Mathematical Development	92%	93%	87.4%
Foundation Phase Indicator		93%	83%
KEY STAGE 2			
Mathematics	97.5%	100%	87%
Science	97.5%	100%	89%
Welsh	90.2%	100%	84%
English	90.2%	100%	85.2%
Core Subject Indicator (CSI)		100%	83%



The percentage attendance figures for 2012/13 were as follows:

Present	93.0%
Absences with permission	6.9%
Absences without permission	0.1%

We shall continue to monitor and encourage pupil attendance carefully and the Governing Body asks parents not to take holidays in term time. A target of 90% attendance or more was given to all our pupils and we have contacted parents whose children fall below 90% attendance during any half term.

School Budget- 2012/2013

Employees	School's budget 2012/2013	Actual 2012/2013
Teaching employees	764,207.00	761,347.60
Non teaching employees	165,107.00	176,187.67
Grant employees	192,532.00	196,705.47
Other direct employees	1,755.00	2,641.67
Indirect employees exps	19,881.00	20,488.96
Seg and weg employees	0.00	6,591.29
TOTAL	1,143,482.00	1,163,962.66
Internal recharges expend	11,208.00	11,207.99
TOTAL	11,208.00	11,207.99
Premises		
Repair and maint of buildings	65,508.00	61,209.63
Energy	19,000.00	18,563.74
Water services	5,770.00	5,769.92
Cleaning and domestic supplies	41,346.00	41,208.87
Rates	14,297.00	14,297.00
Grounds maintenance	1,600.00	1,534.40
TOTAL	147,521.00	142,583.56
Supplies & services		
Equip furniture & materials	42,591.00	51,872.04
Catering	79.00	-41.40
Printing stationery/office exps	14,183.00	14,269.48
Comms and computing	15,024.00	14,514.93
Misc expenses	51,965.00	22,441.25
Services	255.00	255.00
Expenses	0.00	0.00
Seg and weg supplies and services	0.00	10,744.99
TOTAL	124,097.00	114,056.29
Intra departmental recharge	-3,159.00	-24,735.76
Seg and weg income	0.00	-4,952.79
TOTAL	-3,159.00	-29,688.55
Internal recharges income	0.00	0.00
TOTAL	0.00	0.00

Transport	School's budget 2012/2013	Actual 2012/2013
Car allowances	100.00	22.50
Direct transport costs	0.00	0.00
Seg and weg travel expenses	0.00	0.00
TOTAL	100.00	22.50
Customer receipts		
Charge for service	0.00	-3,979.58
Donations	0.00	-6,482.00
Rental income	0.00	-78.00
Sale of products	0.00	0.00
TOTAL	0.00	-10,539.58
Government grant		
Other government grants	0.00	-6,400.01
Wag grants	-171,414.00	-173,547.33
TOTAL	-171,414.00	-179,947.34
Other grants		
Income from other las/has	0.00	0.00
TOTAL	0.00	0.00
Transfer from school investment		
School investments rev	0.00	0.00
TOTAL	0.00	0.00
TOTALS	1,251,835.00	1,211,587.53

School Investment Balances		Schools emp and misc balances	
B/F Balance 1 st April 2012	30171.37	B/F Balance 1 st April 2012	57670.18
In Year Movement 2012/2013	98.17	In Year Movement 2012/2013	-17422.53
C/F Balance 31 st March 2013	30,269.54	C/F Balance 31 st March 2013	40,247.65
Total B/F Balance 1 st April '12	87841.55		
Total In Yr Movement 12/13	-17324.36		
Total C/F Balance 31 st March 2013	70,517.19		

The Governing Body monitors the school budget and we are pleased to report that we kept within budget in 2012/2013.

Links with the Comprehensive Schools

We have an excellent relationship with Ysgol Gyfun Bro Morgannwg and the link teachers have visited the school during the year to meet Year 6 pupils and parents to assist with the transition to secondary education. The children also visited Ysgol Gyfun Bro Morgannwg on various occasions, both sporting and cultural. We work in partnership with the other Welsh Medium Schools in the Vale and YGBM to implement the agreed Primary / Secondary Transition Plan. Regular meetings are held between all Welsh Medium schools in the Vale and YGBM to discuss pupils work in the core subjects in order to ensure consistency in standards.

Community Links

The school works closely with the emergency services such as Police and Fire Brigade. Our Schools Police Community Officer has an annual programme of visits which addresses issues such as Stranger Danger, Road Safety as well as Drugs and Internet Safety. The Vale of Glamorgan Recycling Department visited our Reception class to encourage re-cycling.



Teachers

Staff meetings were held on Tuesday evenings to discuss matters relating to the curriculum and daily life of the school. Many developmental activities have been held including in-service courses on reading and spelling, ICT, monitoring and tracking pupil progress, Welsh writing across the school, 'Big Writing' at KS2, Values Education, English Phonic Spelling, "Tric a Chlic" Welsh Phonic Spelling and education for our More Able and Talented pupils. Members of staff have represented the school in a variety of cluster groups in order to further secure consistency of teaching and standards reached in subject areas.

Additional Learning Needs

Miss Charlotte Lewis is our Special Needs Co-ordinator (12/13) and Jane Owen is our Governor responsible for special needs. The school worked closely with parents and various outside agencies.



Sant Curig PTFA is an association of parents, teachers and friends. We are a 'Friends of Sant Curig' group open to all of the above including carers, grandparents, non-teaching staff and any other community members.

During the academic year 2012/2013 we raised £3,300 and purchased outdoor playground equipment for the Reception classes and bought dictionaries for our Year 6 leavers. We aim to hold monthly meetings where we share ideas and launch our fund raising events to help raise money for the school ultimately benefiting our children. It's a great way to meet other parents, have fun and to be involved in our children's education.



School Buildings

Following on from last year, there have been many improvements to the school. Below are some of the highlights of 2012/2013 and it is a pleasure to see the children enjoying the improved facilities.

Outdoor Classroom for Year 2

Enhancing the outside teaching area has been a priority for the school. Improvements have been made to the outside areas and a number of plants and shrubs were planted. A shed was purchased which is used to accommodate groups of children for learning activities.

General building maintenance

Year 1 teaching area has been improved and staff room given a face lift. A number of areas have been carpeted and given a lick of paint. An area has been developed for our Classroom Assistant to use when supporting children with emotional literacy and teachers planning and preparation room has been re-located.

The roof continues to leak above one stairwell and we have prioritised this for improvement. The Vale of Glamorgan Authority has informed us that money has been made available to replace the school roof. Work should start during 2014. The suspended ceiling in our year 3 classroom

was replaced following water damage. Many areas were identified as being un-safe and maintenance work was undertaken to make sure that all classrooms fulfilled Health and Safety requirements.

The Wild Garden

Mrs Meriel Jones has continued to develop the wild garden again this year and all pupils have enjoyed preparing the area for the coming seasons.



Sports Facilities

Although improvements have been made to the school grounds, the drainage problems persist. Despite this children have been able to enjoy using the grassed area, weather permitting.

Term Dates for the Academic Year 2013/2014

Term	Begin	Half term		End	No. of School Days
		Begin	End		
Autumn 2012	Monday 02/09/13	Monday 28/10/13	Friday 01/11/13	Friday 20/12/13	75
Spring 2013	Monday 06/01/14	Monday 24/02/14	Friday 28/02/14	Friday 11/04/14	65
Summer 2013	Monday 28/04/14	Monday 26/05/14	Friday 30/05/14	Monday 21/07/14	55
				TOTAL	195